

**DIVISION OF DEVELOPMENTAL DISABILITIES
OFFICE CONTACT DIRECTORY**

UNIT	PRIMARY CONTACT(S)	DIRECTOR
Communications/Constituent Inquiries	DDD.FeeForService@dhs.nj.gov 609.633.1482 or 800.832.9173	Diane Flynn Communications/Constituent Liaison Diane.Flynn@dhs.nj.gov 609.633.7397
Community Care Residence (CCR) Case Management Provides case management for individuals residing in community care residences, including Tara’s law compliance	Mariana Pietrunti Director, Community Services Case Management & Support Coordination Mariana.Pietrunti@dhs.nj.gov 973.977.2115 Michael Biglin, State CCR Director Michael.Biglin@dhs.nj.gov 609.467.5202	Lisa Eible Senior Director, Community Services Case Management & Support Coordination Lisa.Eible@dhs.nj.gov 609.633.7147
Community Development Oversees referrals for services provided in out-of-home community placements	Shanonn Voll, Supervisor Shanonn.Voll@dhs.nj.gov 856.770.5415	James Schiralli Statewide Director, Intake & Intensive Case Management James.Schiralli@dhs.nj.gov 609.584.1330
Community Transitions Oversees transition of individuals from institutional to community-based settings	Denise Bradley Denise.Bradley@dhs.nj.gov 609.861.2164 x2334	Carol Jones Chief of Staff/LAPO Director Carol.Jones@dhs.nj.gov 609.633.7303
Contract Administration Oversees provider agency contracts not transitioned to FFS, and provides technical assistance on contract policies as needed	DDD.CAInquiries@dhs.nj.gov Agencies should contact their assigned contract administrator	Jose Gonzalez Chief, Contract Administration Jose.Gonzalez@dhs.nj.gov 609.633.7618

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<p>Employment First & Transition to 21 Provides information about employment-related services, and preparation and planning for the transition from school to the adult service system</p>	<p>Employment First: Jennifer Joyce, Director Jennifer.Joyce@dhs.nj.gov 609.633.8024 Transition to 21: Nkechi Ugoji, Coordinator Nkechi.Ugoji@dhs.nj.gov 609.633.8654</p>	<p>Jennifer Joyce Director of Employment and Transition Jennifer.Joyce@dhs.nj.gov 609.633.8024</p>
<p>Family Outreach Serves as liaison between individuals and their families and the Division</p>	<p>Robert Artis, Family Outreach Liaison Robert.Artis@dhs.nj.gov 609.633.7403</p>	<p>Robert Artis Family Outreach Liaison Robert.Artis@dhs.nj.gov 609.633.7403</p>
<p>Fiscal Office Develops Division’s budget, manages funds, conducts payment to third party vendors and other state agencies</p>	<p>Sonya Vanover, Secretary Sonya.Vanover@dhs.nj.gov 609.633.7381</p>	<p>Patrick Boyle Budget Director Patrick.Boyle@dhs.nj.gov 609.633.7613</p>
<p>Housing and Resource Development Oversees development of licensed residential settings and distribution of housing subsidies through the Supportive Housing Connection (SHC)</p>	<p>Program Development (northern counties) Sheri Fine, Supervisor Sheri.Fine@dhs.nj.gov 732.968.4333 Program Development (southern counties) Patricia Engelhardt, Supervisor Patricia.Engelhardt@dhs.nj.gov 609.633.7219 SHC Housing Subsidies Courtney Davey, Housing Subsidy Supervisor Courtney.Davey@dhs.nj.gov 732.968.4344</p>	<p>Amy Scartocci Director of Housing and Resource Development Amy.Scartocci@dhs.nj.gov 609.633.7435</p>

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<p>Intake/Intensive Case Management</p> <p>Intake: Evaluates and determines eligibility to access Division Services</p> <p>Intensive Case Management: Provides case management for individuals who are experiencing emergent circumstances</p>	<p>Bergen, Hudson, Morris, Passaic, Sussex, Warren Tina McDuffie, Unit Director Tina.McDuffie@dhs.nj.gov 973.927.2611</p> <p>Essex, Somerset, Union Orrin Dickerson, Unit Director Orrin.Dickerson@dhs.nj.gov 908.226.7839</p> <p>Hunterdon, Mercer, Middlesex, Monmouth, Ocean Amy Dancisin, Unit Director Amy.Dancisin@dhs.nj.gov 732.308.7892</p> <p>Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Salem Sarah Dillon, Unit Director Sarah.Dillon@dhs.nj.gov 856.770.5404</p>	<p>James Schiralli Statewide Director, Intake & Intensive Case Management James.Schiralli@dhs.nj.gov 609.584.1330</p>
<p>Legal and Administrative Practice Office Oversees administrative appeals and the regulatory process for the Division, advises and consults with Division staff on a variety of legal matters as issues arise</p>	<p>DDD.CO.LAPO@dhs.nj.gov</p> <p>Cenetha Wynn, Appeal Coordinator Cenetha.Wynn@dhs.nj.gov 609.633.8115</p>	<p>Carol Jones Chief of Staff/LAPO Director Carol.Jones@dhs.state.j.us 609.633.7303</p>
<p>Managed Long Term Services and Supports (MLTSS) and Pre-Admission Screening and Resident Review (PASRR)</p> <p>MLTSS: Reviews requests for individuals eligible to receive Division services to access services through the Department of Human Services' MLTSS Medicaid waiver program</p> <p>PASRR: Reviews requests for individuals with intellectual disabilities to access skilled nursing facilities</p>	<p>Kelly Friedman, Unit Director Kelly.Friedman@dhs.nj.gov 609.584.1358</p>	<p>James Schiralli Statewide Director, Intake & Intensive Case Management James.Schiralli@dhs.nj.gov 609.584.1330</p>

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<p>NJCAT Reassessment/Level of Care</p> <p>NJCAT Reassessment: Facilitates NJCAT reassessments for individuals who have experienced changes in their service needs or who require a five-year reassessment pursuant to DDD Medicaid waiver policy</p> <p>Level of Care: Conducts assessments to determine whether individuals meet the clinical criteria to access the Community Care Program (CCP), and determines whether individuals meet the regulatory standard for emergency access to the CCP</p>	<p>NJCAT Reassessment Requests: DDD.DDPIAssessmentRequests@dhs.nj.gov</p> <p>Megan MacFarland, Unit Director Megan.MacFarland@dhs.nj.gov 609.584.1336</p>	<p>James Schiralli Statewide Director, Intake & Intensive Case Management James.Schiralli@dhs.nj.gov 609.584.1330</p>
<p>Provider Performance & Monitoring Manages oversight of the provider enrollment process in collaboration with DXC. Conducts monitoring and quality oversight of approved providers through routine audits to ensure compliance with the standards outlined in the Division’s policy and procedure manuals. Provides technical assistance to providers to improve service provision.</p>	<p>DDD.PPMU@dhs.nj.gov</p> <p>Provider Enrollment: Rachel Jamison, Director DDD.Providerhelpdesk@dhs.nj.gov 609.633.7527</p> <p>Day Services: Noel Kerr, Director Noel.Kerr@dhs.nj.gov 609.633.2926</p> <p>Clinical Services: Elliot Honigfeld, Director Elliot.Honigfeld@dhs.nj.gov 856.770.5921</p> <p>Residential Services: Mary Giorlando, Director Mary.Giorlando@dhs.nj.gov 973.927.2681</p>	<p>Wendy Yosco Statewide Director, Provider Performance & Monitoring Wendy.Yosco@dhs.nj.gov 973.648.3515</p>
<p>Purchase of Care Case Management Provides case management for individuals residing in Division-funded programs outside of New Jersey</p>	<p>Mary Giorlando, Assistant Director Mary.Giorlando@dhs.nj.gov 973.927.2681</p> <p>Mariana Pietrunti Director, Community Services Case Management & Support Coordination Mariana.Pietrunti@dhs.nj.gov 973.977.2115</p>	<p>Lisa Eible Senior Director, Community Services Case Management & Support Coordination Lisa.Eible@dhs.nj.gov 609.633.7147</p>

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<p>Risk Management Provides staffing for hotline during regular business hours. Oversees the entry of all reported incidents into the New Jersey Incident Reporting Management System (NJIRMS). Manages and deploys Resource Teams that provide on and off site trainings to agency staff in the areas of behavior support and Speech/Language needs. Reviews all Danielle’s Law incidents.</p>	<p>Administrative Assistant & Special Projects: Lauren Chodack, Supervisor Lauren.Chodack@dhs.nj.gov 973.927.2642</p> <p>Incident Reporting</p> <p>Hotline Phone Numbers: 9 am – 4 pm: 609.633.7816 After Hours: 800.832.9173</p> <p>Incident Reporting Hotline: Jennifer Manning, Supervisor Jennifer.Manning@dhs.nj.gov 609.633.7536</p> <p>Bergen, Essex, Hudson, Passaic, Somerset, Union John Frade, Supervisor John.Frade@dhs.nj.gov 908.412.7766</p> <p>Hunterdon, Mercer, Monmouth, Middlesex, Morris, Ocean, Sussex, Warren Ivy Lipton, Supervisor Ivy.Lipton@dhs.nj.gov 609.633.7782</p> <p>Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Salem Tashay Tolbert, Acting Supervisor Tashay.Tolbert@dhs.nj.gov 609.476.5210</p> <p>Agency Investigations: Amy Ficci, Supervisor Amy.Ficci@dhs.nj.gov 609.633.7789</p> <p>Resource Team: Sara Irizarry, Supervisor Sara.Irizarry@dhs.nj.gov 609.476.5208</p> <p>Danielle’s Law Violations & Process Mapping: Kate Zappe, Supervisor Katharine.Zappe@dhs.nj.gov 609.984.5222</p>	<p>Kelli Rice Director, Waiver, Quality, and Risk Management Kelli.Rice@dhs.nj.gov 609.633.8160</p>
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<p>Support Coordination</p> <p>Monitoring: Provides support to Support Coordination Agencies (SCAs) on individual cases as needed; reviews, provides feedback, approves service plans for agencies not released to approve their own</p> <p>Quality Assurance: Provides training, support, quality oversight and technical assistance to SCAs</p>	<p>Mariana Pietrunti, Director, Community Services Case Management & Support Coordination Mariana.Pietrunti@dhs.nj.gov 973.977.2115</p> <p>Cheryl Betz, Unit Director Cheryl.Betz@dhs.nj.gov 973.927.2662</p> <p>Monitoring: Penny Johnson, Assistant Director Penny.Johnson@dhs.nj.gov 732.863.4505</p> <p>Quality Assurance: Maureen McCarthy, Assistant Director Maureen.McCarthy@dhs.nj.gov 856.770.5492</p>	<p>Lisa Eible Senior Director, Community Services Case Management & Support Coordination Lisa.Eible@dhs.nj.gov 609.633.7147</p>
<p>Waiting List</p> <p>Facilitates implementation of services to individuals reached on the Division Priority Waiting List</p>	<p>Patricia Brennan, Director Patricia.Brennan@dhs.nj.gov 609.292.7961</p>	<p>Patricia Brennan Director, CCP Waiting List Patricia.Brennan@dhs.nj.gov 609.292.7961</p>
<p>Waiver and Quality</p> <p>Oversees administration of the Division’s waiver programs (Community Care Program, Supports Program), including processing applications, managing the Medicaid Eligibility Help Desk and troubleshooting Medicaid eligibility issues. Also reviews service requests that require Division approval as outlined in the CCP and SP policies and procedures manuals</p>	<p>Waiver Eligibility (CCP and SP applications): Amit Shah, Supervisor Amit.Shah@dhs.nj.gov 609.984.6283</p> <p>Medicaid Eligibility Help Desk: DDD.MediElighelpdesk@dhs.nj.gov Kelly Friedrich, Supervisor Kelly.Friedrich@dhs.nj.gov 609.633.7553</p> <p>Service Approvals (including Goods & Services) Mary Semler, Supervisor Mary.Semler@dhs.nj.gov 908.412.7744</p>	<p>Kelli Rice Director, Waiver, Quality, and Risk Management Kelli.Rice@dhs.nj.gov 609.633.8160</p>